



- (i) Charges may be made for the actual cost of tuition to individuals or groups of not more than four in the playing of a musical instrument not being part of a syllabus or prescribed examination where parents have indicated their agreement in advance.
- (ii) Charges may be made for materials or ingredients required for practical subjects where parents have indicated in advance their desire to own the product.
- (iii) Charges may be made for the actual board and lodging.

No charge in respect of board and lodging will be made for pupils whose parent(s) or guardian(s) is/are in receipt of any of the following state benefits: Income Support, Income-based Job Seekers Allowance, Working Families' Tax Credit or Disabled Person's Tax Credit.

- (a) during school hours
  - (b) or outside school hours but required to fulfil a statutory duty or syllabus of a prescribed examination.
- (iv) Charges may be made for other activities which are recognisably distinct from the curriculum where parents have indicated their agreement in advance.

### **Damages and Losses.**

Charges may be made for the cost of repairing or replacing any damaged property or item resulting from a pupil's inappropriate behaviour.

Charges may be made for the cost of replacing any property or item which has been loaned or hired to a pupil and not returned.

**Remissions.**

The discretion to remit in whole or in part any charge, which may be made by the School, has been vested in the Headteacher.

Remission may be made on the grounds of educational considerations with regard to both the pupil and the School needs.

Remission may be made on the grounds of financial considerations with regard to both the pupil and the School needs.

Remissions may be made on a group or an individual pupil basis.

**Examinations.**

Charges may be made to recover the wasted examination fee from the parent of a pupil who without good reason has failed to complete any examination requirement.

Charges may be made to recover the entry fee for a public examination other than those on the prescribed list as determined by the Secretary of State.

Charges may be made to recover the cost of examination preparation conducted outside school hours in respect of any public examination other than those on the prescribed list as determined by the Secretary of State.

Charges may be made to recover the cost of examination re-sits where the School has provided no further preparation.

**Ratification**

This policy was agreed by our Governing Body and will be reviewed annually.

Headteacher .....

Chair of Governors .....

Date .....